



## APPLICATION FOR ISSUANCE OF DETAIL MARKS SHEET (DMS) FOR MEDICAL GRADUATES

(All entries must be filled — Please read the instructions before filling the form) (Revised Mar 2014)

To: Registrar & Controller of Examinations  
Main Office NUST, Sector H-12  
Islamabad

For office use only (Form No.1002A)
Application No: _____
Serial No: _____
Date of Delivery: _____

**Category:**

NC (NUST Cadet)	PC (Paying Cadet)	MC (Medical Cadet)	NFC (NUST Foreigner Cadet)
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<b>URGENT</b>	<b>NORMAL</b>
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(Please tick one)

1. Name : \_\_\_\_\_
2. Registration Number : \_\_\_\_\_
3. Email Id : \_\_\_\_\_
4. College : \_\_\_\_\_
5. Discipline : \_\_\_\_\_
6. Course Number : \_\_\_\_\_
7. Deposit Slip of HBL No : \_\_\_\_\_ dated: \_\_\_\_\_ for Rs. \_\_\_\_\_  
(Please attach original receipt)

8. Have you applied for changes/correction of personal bio-data during your stay at NUST?  Y  N  
If yes give relevant details: \_\_\_\_\_

9. Which Professional Exam Detail Marks Sheets do you require? For already received DMS please tick.

**Name of Exam**

- 1st Professional (Part – I)
- 1st Professional (Part – II)
- 2nd Professional
- 3rd Professional
- Final Professional
- All Professional Exams

Required	Already received

10. **Mode of Delivery:**

- a. By hand : Self / Authorized Person  
Name: \_\_\_\_\_  
**CNIC No**

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(CNIC copy attached with authority letter)  
Tel / Mobile No: \_\_\_\_\_
- b. Through Mail : Yes / No  
Mailing Address : \_\_\_\_\_  
\_\_\_\_\_  
Tel No: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Signatures of Applicant: \_\_\_\_\_

(Continued on Reverse)



### RECEIPT

Received application No \_\_\_\_\_ for \_\_\_\_\_ DMS on Urgent / Normal basis from  
Mr/Ms \_\_\_\_\_ Registration No \_\_\_\_\_ on \_\_\_\_\_

Tentatively, DMS shall be ready for collection on \_\_\_\_\_ and will be issued on production of this receipt.

**Signatures** : \_\_\_\_\_  
**Name** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_

Note:

1. In case you opt to receive detailed marks sheets by hand please ensure receipt within 30 days of application otherwise NUST shall not be responsible for any loss.
  2. In case of MC/Officer, NO OBJECTION CERTIFICATE from GHQ is required with this application
  3. Please submit application to
    - OIC NUST Affairs of your College/School/Centre in case of On campus student or have completed degree requirement within last 60 days.
- OR
- Student Affairs Dte, H-12,NUST, Islamabad in case of Off Campus Student.
4. The DMS fee can be paid through Cash Deposit/Online transfer in NUST-SGI A/C NO 22927000267401 Habib Bank Ltd, H-12 Sector Branch, Islamabad or through Bank Draft/Pay Order in favour of “NUST Islamabad”.

**No Objection Certificate (For Military Students only)**

It is hereby certified that this HQ has no objection regarding issuance of Detail Marks Sheets as per para 9 above to No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ of \_\_\_\_\_ course of Army Medical College, Rawalpindi.

Signatures: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Department: \_\_\_\_\_

(with official stamp)

**DMS FEE**

The DMS fee can be paid through Cash Deposit/Online transfer in NUST-SGI A/C NO 22927000267401 Habib Bank Limited, H-12 Sector Branch, Islamabad or through Bank Draft/Pay Order in favour of “NUST Islamabad”.

S.No	Category	Charges per copy	Processing Fee (once)	Minimum time Limit (Working days)
a.	Normal	Rs. 500/-	NIL	14 Days
b.	Urgent	Rs. 500/-	Rs. 500/-	7 Days

*(Processing fee for urgent DMS is Rs.500/- irrespective of number of copies required.)*

***Processing time for DMS preparation will start after the receipt of application in NUST Exam Branch and subject to notification of Results.***