

HOSTELS MESS

Following information is disseminated for the knowledge of the Hostelites:-

- Each Hostel has a well-furnished Mess within the Hostel Building being run for over 3456 Mess members under the NUST Management where three times food is provided in Rs. 4,500/- PM @ Rs. 150/- per day being charged in advance through Mess Challan prepared by Hostels Office at 1st floor of NUST Administration Block and is delivered through email to the Mess member. **In case student does not receive the Mess Challan by 8th of each month, he/she may collect the same from Hostels Office during the office Time.**
- Food is served to the Mess members only in the Dining Halls. Room service is not allowed except on advice of NUST Medical Center.
- Mess members are expected to appear in their respective Hostel Mess Dining Hall in proper dress within the Mess timings where they are expected to display excellent standard of conduct and discipline.
- Respective Manager (Hostel), Mess Supervisor or Mess Staff must be contacted for assistance in case of any query, suggestion or complaint. DD Hostels also remains available in person as well as on mobile No. 0301-5050303 apart from the students mess committee present in each hostel.

Timely Payment: Mess bills must be paid in time as per the instructions given on each monthly Challan. Delayed payment by the member may cause serious repercussions later on.

- **Fine:** The surcharge / fine on late payment as given on the mess Bill Challan will not be exempted in any case. The management is only keen in timely payment by the members as a good habit and is not keen in the fine at all.

Mess Off:

- For Mess Off on weekends, the Manager (Hostel) will have to be informed at least **two days in advance** i.e. student leaving on Friday shall register his / her request by 2300 hrs (11:00 pm) on Wednesday (it is mandatory to cater for purchase of fresh ration that is procured one day in advance).
- The students need to be physically present in the office of Manager (Hostel) while getting the Mess Off. Extension over phone or mail will not be accepted.
- Failing to submit the **Mess Off Form** to Manager (Hostel) in person will not be entertained later on.
- Maximum 12 days Mess Off will be considered in a month only.
- For Mess Off other than weekends the Policy of minimum 5 x days leave shall remain in effect. The member if leaving the Hostel for more than 05 days and less than 12 days at a stretch should apply for

mess off at least two days in advance before the date of mess off on a prescribed form available in Manager (Hostel) Office.

- **Mess Committees:** Mess committees are formed in each Hostel comprising a President and twenty members (five members from each floor). Regular Mess meetings are held on monthly basis or required basis.
- **Menu:** Menu is prepared by the Mess Committees within Rs. 150/- per day. Necessary coordination / adjustment (10%) are made by the management. Mess members have the liberty to suggest any change / improvement within the given parameters through their Hostel Management. Members may not make demands of food out of the menu unless advised by the NUST Medical Center or in case of a non-Muslim.
- **Mutual Respect:** The staff employed for Hostels/Messes has been coached, motivated and well trained to pay proper respect to the students. In turn students are also expected to deal with the staff in a dignified and respectful manner. We wish to have conducive environments in the Hostels through mutual respect for one another.

DD Hostels
(Muhammad Athar Babar)